



Board of Trustees
Meeting Agenda & Minutes

<https://meet.google.com/eyk-dcud-ihh>

Wed Jan 7, 2026 11 a.m.

1. Call to order/Serenity Prayer Jana
Present: Fred, Elaine, Margot, Jana, Shirin
Absent: none!!
2. Approval of past meeting minutes
[Nov meeting](#)
Motion to approve by Jana, seconded by Fred. Unanimous approval
3. Old Business:
 - Thoughts on allowing members to respond to EAI voice mails? *Elaine could reach out to a few members and ask if they would be willing to take a month - Nikki, Greta, Chava, others?*
 - Adding Spanish language books to Amazon *will also add digital editions*
 - Update strategic plan not yet done
 - WhatsApp group launched - *two admins helping Jana managing it. Additional chats created. About 150 members now and started an approval process to access.*
 - *Lift up in monthly emails groups who give in 2026*
 - Follow up with all noncontributing groups (need to pay attention to individuals who may give) **Action Item:** *Greta or Nikki offered to follow up. Molly is getting a list together.*
4. Financial review:
Recent statements:
[November Cumulative P&L](#)
[November P&L](#)
[Nov Balance Sheet](#)
[Oct P&L](#)
[Cumulative P&L](#)
[Balance Sheet](#)

Overall, EAI is doing okay - hoping for good year-end contributions. November ended flat, year overall is \$8000 under.

Fundraising idea: ask groups/individuals to commit to a monthly donation of \$20 - after 6 months of contributions, one pamphlet for every commitment would be made free on

the website. If the monthly contribution ended, the pamphlet would go back to being listed for sale. *May have difficulty tracking it in the office. Elaine will figure out how it could work. This funding would need to be 'new' money in.*

Need \$1,667/month more = 14 people giving \$10/month or 4 groups giving \$35/month

5. Literature Committee/Merchandise update Elaine
[Pause](#) pamphlet to approve - *BOD will get back to Elaine with comments*
Car magnet
Publishing Spanish EA book - need to have reformatted to the size of English EA book and have formatted for e-book.
Having Hoy (Today in Spanish) made into e-book
Virtual coins - *Will sort out details and offer them for free on the website.*
6. Question from group regarding use of emojis during meetings. *General consensus is that it is up to each individual group to decide whether or not to use them.*
7. Guidelines for responding to emails Elaine
 - a.  How-Tos for EA's New "reply@" Email, 8/5/2024
 - b. November - Fred
 - c. December
 - d. January - Shirin
 - e. February -
 - f. March -
8. Responding to [NGIP](#) requests Elaine
 - a. November - Shirin
 - b. December - Margot
Jana sent out a second note to anyone who requested a NGIP since July..
January - Margot
February -
March
9. [Strategic Plan](#) Plan update