



Board of Trustees  
Minutes

**Wednesday August 28, 2024 11:00 a.m.**

AGENDA

1. Call to order/Serenity Prayer Paul  
Present: Kathy, Kathleen, Paul, Margot, Fred and Elaine
2. Approval of past meeting minutes Paul  
[July Meeting](#)  
Motion to approve by Fred. Seconded by Kathy. Unanimous vote.
3. Financial review Paul  
[July P&L](#)  
[July balance sheet](#)  
*Typically the summer months are lower. We have an appeal each year in May/June which was done in July this year - expecting a return from that to appear in August.*
4. Plans for Board Workshop & Annual Membership Meeting Elaine  
[Strategic Plan 2024](#)  
Set dates  
*Need to determine content for the annual workshop. Important for trustees to consider the goals etc prior to the meeting. Also need to set the Annual Membership meeting agenda. Elaine will send out a draft. Plan for Oct 4-5. Trustee meeting 10 a.m. - 1 p.m. and Annual Meeting at 11 a.m.*
5. info@ email off website report Kathleen  
*Basically people looking for meetings. About 11 emails total. Next month Fred will be responding and then October Kathy will take it on. There is a gmail account that Molly will send out to Fred and Kathy.*
6. Communications Committee update Elaine  
Update on new book *about 80% done. Expect to have it published by year end*  
Annual Report *Almost done - will be published by the Oct annual meeting*  
  
*Next meeting will be prior to the board workshop on Oct 4.*

