

Minutes – Board meeting Sept 14, 2019 – approved at the Oct. 8th, 2019 board meeting.

Approval of August minutes: Motion made by Derita, Steve seconded. Everyone approved

August minutes are now able to be posted

Derita – makes a motion to post minutes right after they are approved at the current from the previous meeting, John seconds it, everyone approves

No scholarships given since last meeting, also no requests

Have \$3,000 reserved for scholarships and prison materials as a result of a request for funds to the membership last year.

Colleen suggesting a note in the newsletter that members should not to make copies of material for meetings as it is copyrighted material.

Discussion around maintaining The Connection newsletter for sharing of experience, strength and hope, whilst creating a quarterly update for an update on organizational updates to separate EA business issues from EA program-related materials.

Steve has been receiving applications for by-laws committee; 4 applications so far, but he would like to have 10. We will send another reminder that we are collecting applications through the end of September. Steve said he would send the 4 applications around to the board.

Colleen is looking for a trustee to co-chair the communications committee. Scott to co-chair

Elaine- update on Italian/French issue. Still waiting for a response from the Italian group regarding the rights of the French group to translate materials into Italian.

Steve motion to accept budget, John seconded. Everyone approves. From the initial forecast budget, the cost of books (as represented in the budget) needs to be increased as book sales are forecast to increase. Also, we will invest another \$1,000 extra for pamphlets and other material. Will review material investment at the 6 month mark to see where finances are.

Everyone discussed year to date finances. We have \$4,000 year to date losses, while revenue is up notably. Administrative expenses are higher, offsetting the gain in revenue. We are going to analyze the expected payroll for the remainder of the year so that we can accurately forecast the remainder of the year.

Chat room needs to be healthier. Need to put out the value statement and make it clear to everyone. Trustees will hop onto chat room and help facilitate healthy guidelines and principles.

As a board, we are working towards developing the idea of partnership and creating a pamphlet to define the partnership idea. John noted that any sort of partnership needs to be structured.

This would not replace the idea of sponsorship but be an additional way members could work with each other, as sponsorship is something EA members continue to request but few are willing to act as sponsors.

That's the end of the Sept. 14th trustees' meeting minutes.