



Minutes: Full Board of Trustees

**Monday January 6, 2020**

6:15 - 7:15 p.m.

Conference Call # (605) 472-5304

Participant code: 488333#

Call to order/Serenity Prayer - Scott

Approval of December Board minutes\* - Scott

*Motion by Colleen. Seconded by Paul. Unanimous vote.*

Old Business

Connection material ownership update - Scott

*Elaine found a contract from 1/24/13 that was very vague about duties regarding the creation of The Connection editions. John and Elaine spoke with a lawyer and learned that a contractor's duties are based on the contract language and suggested that we need to be sure that any contracts written are clear. The Connection editor (Karen) indicated to Scott that there are usage permission agreements from all but about 200 individuals currently. Suggestion for plan to move forward:*

*Have Karen compile the February edition as usual. Elaine will edit the final draft.*

*Request to Karen that all the submissions that include permission to use the material in The Connection will be uploaded to the google drive no later than January 30, 2020. This should include the permission, the contact information for the writer, and the actual written piece.*

*Request Karen contact the remaining individuals with language provided by the Board and provide that material no later than February 28, 2020.*

*Steve will draft request language for Karen to use and send to board for review. Language will be opt-out, not an opt-in permission (if no response by February 28, 2020 then assumption of permission granted).*

*Communications committee will review all communications methods.*

*The EAI office will reach out to all those who granted permission to ascertain rights to use the material outside of only The Connection.*

*Vote on plan: John made a motion to include the other parts of the plan. Colleen seconded. Five voted yes; Derita voted no.*

Copyright permission - The Loop submissions\* - Scott/Steve

Language & Where to post this information?

*Copyright permission language from the second draft below.*

Anonymity issue policy - Steve

Where to post this information?

*Moved to January 16, 2020 meeting*