



Minutes: Board of Trustees
Monday, Sept 13, 2021
11:30 CT

1. Call to order/Serenity Prayer - Paul
*Present: Paul, Elaine, Kelsey, Behzad, Derita,
Absent: Colleen, John, Steve*
2. Approval of July 14 meeting minutes* - Paul
Motion to approve by Kelsey, seconded by Behzad. Derita abstained, vote approved by Paul, Kelsey and Behzad.
3. Annual Membership Meeting plans - Paul/Elaine
Paul will arrange for a Google Meet. Motion to approve by Kelsey, seconded by Behzad, unanimous approval.
4. Literature Committee/Approval of new materials* - Colleen
 - i. #23 Family and Friends
 - ii. #40 Control
 - iii. General writing guidelines*Paul and Behzad read the pamphlets. Kelsey and Derita did not. Paul motioned to approve #23. Seconded by Behzad. Abstained vote by Kelsey and Derita. Voted approval by Paul and Behzad. #23 will be carried forward, as will #40 and general writing guidelines.*
5. Sponsorship effort* - Elaine
Lots of effort goes into matching up sponsors/sponsees with little return. Kelsey suggested forming a committee to focus on sponsorship and will take on organizing it. Any emails received about sponsorships will be forwarded to Kelsey.
6. Administrative concepts rewrite (#67)* - Elaine
Held for next meeting
7. Communications Committee update - Colleen
Held for next meeting
8. Video update - Kelsey
Kelsey is still working on final version.
9. Financial report** - Derita
*Paul reported on year end financial report. Literature sales increased substantially during the last fiscal year. Group contributions were down but individual gifts were up. We ended with a \$1,400 deficit for the year.
Derita voiced concerns over the high postage costs. Kelsey asked about other methods - EAI does offer hardship scholarships.*

Next Meeting October 11, 2021

***See further detail on next pages.**

**Documents will be separately via email

#2: Approval of Minutes

Minutes: Board of Trustees

July 12, 2021

11:30 CT

AGENDA

1. Call to order/Serenity Prayer - Paul
Present: Steve, Behzad, Derita, Paul, Colleen, Elaine
Absent: John,
2. Approval of June 14 meeting minutes* - Paul
Motion to approve Colleen, seconded by Steve. Discussion regarding creating a couples program - agreed that it was a good idea but would require additional resources so will be tabled for now. Unanimous approval.
3. Definition of an EA group - Paul/Steve/Kelsey
Working definition: "Any group of two or more EA Members that meet regularly to share their recovery through following and working EA's Twelve Steps, Twelve Traditions, Helpful Concepts, and/or other EA materials as guided by their group conscience." Derita and Steve suggested removing "/or." Paul asked how a 'group conscience' is defined. Discussion ensued. Revision: "Any group of two or more EA Members that meet regularly to share their recovery through following and working EA's Twelve Steps, Twelve Traditions, Helpful Concepts, and other EA materials." This information would be included with new group information and on the website. Colleen made a motion to approve the revised statement, Steve seconded. Unanimous approval. Elaine and Colleen will connect to determine how to use this statement.
4. How to meet (zoom, call etc) - Paul
More than 50% of the group prefers video. Derita will manage the Zoom account for meetings.
5. Survey results* - Paul
Paul provided a synopsis of the survey for the trustees.
6. Literature Committee/Approval of new materials* - Colleen
 - i. Perseverance
Colleen made a motion to approve; Steve seconded. Unanimous approval
 - ii. Healthy Boundaries
Colleen made a motion to approve with an insertion of a statement with more EA language; Steve seconded. Unanimous approval
 - iii. #23 Family and Friends - *moved to next meeting*
 - iv. #40 Control - *moved to next meeting*
7. Communications Committee update - Colleen
Colleen, Scott, Kelsey met to identify structure for the literature committee. Two non-trustees will also serve on the literature committee and a member from the UK will be kept in the loop as needed. First committee meeting is planned for September. A communications committee will follow with the goal of developing a plan and editorial style guide for EAI.
8. De-listing groups not following EA protocols - Paul/Steve/Kelsey
Elaine will contact Scott to see where things were left with the group that raised the need for a clear definition of an EA group. If follow up is necessary, Paul will manage it.

9. Conference attendance - Paul
Plans for attending the conference at the end of November. Another issue is the annual board workshop - whether we want to meet in person or virtually (as last year). Elaine and Paul will discuss content and get back to the trustees with options. Steve is away Sept 12- Oct 16, 2021. Trustees will email Elaine with any other dates when they are unavailable as we plan for a meeting date.
10. Video update - Kelsey
Will be moved to next meeting
11. Financial report** - Paul
May financial reports were sent out.

No meeting in August.

#4: New materials

[#23 Fam/Friends](#)

[Control Revisions](#) (Colleen)

[Reflection questions for 40](#)

[Writing Guidelines](#)

#5: Sponsorship effort results FY 21:

- 18 signed up to be a sponsor
- 7 no response/removed from the list
- 15 emailed seeking a sponsor
- 23 requests sent out
- 6 requests sent that came back unsuccessful
- 2 matches

#6: Administrative Concepts re-write (you must download the files in order to see the changes)

[Revised 67](#) (earlier revision)

[Colleen's revisions](#) (most recent)

