

Minutes: Full Board of Trustees  
**May 14, 2020**  
4:30 CT p.m.

1. Call to order/Serenity Prayer - Scott  
In attendance: Scott, Derita, Paul, Steve, Colleen, Elaine  
absent: John
2. Approval of April 9 Board meeting minutes\* - Scott  
*Motion by Colleen Seconded by Paul Unanimous vote to approve.*
3. Office operations update - Elaine
  - a. PPP/SBA funding came through: \$19,600
  - b. First new newsletter out May 4
4. Remote meeting update - Elaine  
*16 f-t-f meetings moved to remote but didn't want that information shared on the homepage - it is in their meeting listing.*  
*7 new remote meetings*  
*Several emails thanking us for the remote meetings*  
*Updated homepage to make remote meetings easier to find*  
*In the U.S. we have about 300 meetings, so we have many that are just closed for now.*
5. "Board Work" - updates from a zoom call for chairpersons of nonprofits that Scott attended  
*Scott attended a program that discussed board work as we continue to try to improve the work of the board. Elaine did recently post information about joining the board. A good board meeting contains education, business and check-in time.*
6. Trustee writings/schedules - Elaine  
*Newsletter front page - June needed*  
*Website monthly reflections (Promises)*  
*ESH weekly email - Derita May 18, Scott May 25*  
*Colleen will write Tip of the Month*

Additional:

1. Adolescent meetings - Paul  
*Paul connected with someone who is running a meeting using EA materials who wanted to know if we could put their group's listing on the EA website. EA used to have children's/youth meetings. Elaine expressed concerns around liability issues with minors. Derita shared that adults started OA meetings for teens - but if teens are running their own meetings themselves she didn't see an issue with it. Scott has always encouraged a parent attends with a minor if they wish to attend a meeting. Elaine would like some due diligence before putting their group information on our website. Steve pointed out that we have nothing to do with whether they meet or not but the issue is really about the listing. Derita offered to do some research on it. This will be revisited at the next meeting.*
2. Organizing publication materials - Elaine

*We're working on folders on the shared drive to organize written submissions to build a supply of materials to use for publication. A volunteer has come forward to help organize the reflections so we can access the information quickly and easily.*

*We do need to find a good way to approve new materials - Colleen suggested forming a team to review materials to move the process forward. Derita and Scott expressed interest. The Board approved Higher Power and Confidentiality pamphlets. The new group will start working on the Trust pamphlet and get back to Elaine within the next four weeks. Colleen will send the final to Elaine.*