



Agenda: Board of Trustees Annual Workshop
Friday Oct 6, 2023.

To join the video meeting, click this link: <https://meet.google.com/pek-xnjq-hsi>
Otherwise, to join by phone, dial +1 530-592-0329 and enter this PIN: 455 796 455#
To view more phone numbers, click this link: <https://tel.meet/pek-xnjq-hsi?hs=5>

AGENDA

1. Call to order/Serenity Prayer
2. Approval of past meeting minutes
[Sept 6](#)
Approved unanimously. Fred moved, Kathleen E. seconded.
3. Communications Committee update
Holiday workbook [Text to review](#)
Discussion about the workbook, the holiday meetings. Conversation around how we should direct members to use the workbook - not just for specific holidays but could be used for any specific date. Voted to approve the workbook with minor changes. Elaine will work on a better word than 'special days' and make recommendations to the Lit cmt and board. Also will add a paragraph to explain how to use the workbook for any day when it could be helpful. It will be available both in print and in e-book format.

New Book progress [Writer/subject spreadsheet](#)
Ongoing efforts to gather materials. Potential to use Loop reflections. Hope to get it published by spring 2024.
4. Open vs. closed meetings
[Meeting category recommendations](#)
Recommended meeting delineator titles to clarify who meetings are for. Could help to get the word out about the program more. All meetings would be classified as "open" or "closed" as a drop down option with clear descriptions of what that means. Elaine will review language from Alanon/GA etc to create the description. If the meeting had a special focus (workbook, step, tradition, specialty, topic) that would also be included. At the November meeting the board will create definitions.
5. Int'l royalties
[Past year's \\$](#)
Discussion around how translations happen. Contracts are clear about royalties but we have no way to know who is translating materials or how much is being sold. We'd like to find ways to get everyone who is translating/selling materials to support EAI's efforts.

Paul suggested a board letter signed by all Trustees to be sent to international contact people and national (US) groups as an educational piece. Paul will start the letter.

6. Meeting finder tool - discuss what might be the most important elements to integrate into it so that it is useful and simple to navigate.
Recent changes have made the finder clearer. Discussion on whether special types of meetings should be in drop-down menus or included in the descriptions of individual meetings. Elaine will see if checkboxes for meeting categories are options. Elaine will reinstate the time conversion link.
7. 2021 strategic plan update
[Last plan](#)
Reviewed existing document and updated goals/strategies/tactics for the coming year.
8. Board participation on a regular basis
Discussed different ways that board members could volunteer, including helping to send e-mails out from the NGIP list, helping to manage the sponsorship email and writing. Paul will send out an email to the board outlining these opportunities to volunteer.