



Minutes: Full Board of Trustees
Tuesday February 12, 2019
5:30 p.m. (time in Minnesota)

1. Call to order/Serenity Prayer - Gus
*In attendance: Scott J, Gus S, Colleen C., Derita P, Elaine WN.
Absent: John W.*
2. Old Business
 - a. Adding crisis line information - Scott
Scott will provide a new phone number that staff may use to refer individuals in need of more assistance than the EA office provides. Motion by Scott, seconded by Colleen to approve. Motion passed with 3 yes, 1 abstaining, 1 absent
 - b. Update on November survey results - Elaine
 - i. Sent out to Board members Dec 27
 - ii. Results on website (spotlight and news)
 - iii. Follow up email to 61 individuals who offered to help
 - iv. December survey out
 - c. Doodle Poll for future board meetings - Elaine
This didn't work. Need to set next board meetings via email.
3. Review of finances* - Scott
Scott reviewed finances. While still in the red for this FY, overall finances are positive. New sales should continue to increase revenue.
4. 4 Scholarships - Elaine
Point of information for the Board – 4 scholarship applications have been approved since December.
5. Discount code for starter kits on website - Elaine
Point of information for the Board – we now have a method to allow orders on the website with a discount code.
6. Pamphlet update process outsourced - Elaine
Point of information for the Board. Elaine hired someone to revise pamphlets (God/leader language and reflection questions) to move this effort along. Elaine will decide based on the results whether we will continue to use this outside source.
7. Healthy group education activities (strategic plan) - Elaine
Elaine will send out what we currently have and some ideas of how we accomplish this.
8. Book and Literature committee update - Scott

- a. Updates on published materials - Elaine
 - EA book – 1,000 ordered with no updates. Need to make changes before we order any more. 1,000 should last about 1 year.
 - EA book in Spanish – Out of inventory. Ordered 125. Don't sell many #75 sales – have sold 73 since 12/5/18
 - b. Meditation book(s) – New effort. Emails will be sent to group contacts and put on website to encourage writing. Elaine created a form with the subjects and how to submit writings. Hope to compile and print by summer.
 - c. Welcoming Spirituality (approval req'd) Motion by Scott, seconded by Gus. Approved to add as approved EA literature.
9. Set Board orientation date - Elaine
Derita will contact Elaine/Colleen with possible dates.
10. Choose Connection writing dates and topics - Elaine
Board will check google drive and choose months to write for The Connection. Elaine will send the link to Derita.

Other: Elaine is going to look into creating water bottles for sale with EA slogans. She would pick 2-3 slogans to start with to see if they sell. First Elaine will figure out how to verify that we can use the slogans without any copyright issues.

*Documents will be sent via email prior to the meeting if not included with agenda.