**Annual Membership Business Meeting**

**Friday, September 22, 2017 - 1:00 P.M.**

Cottage Grove, Minnesota

Options to join the meeting:

**In-person:** St. Luke Lutheran Church 7000 Hinton Ave S. Cottage Grove MN 55016.

**Via Skype:** You MUST email Scott J. at [sdjakel@gmail.com](mailto:sdjakel@gmail.com) with your skype name so that he can ‘invite’ you to attend the meeting. If you plan to attend by Skype please contact Scott before Thursday, Sept 21, as the board will be meeting all day Thursday and Friday leading up to the Annual meeting.

**Via Conference call:** The call in number is 1-866-316-1519 and the participant code is 67734578#. The conference will be ‘open’ after 12:55 (CST).

*The mission of this Board is to facilitate the principles embodied in the EA Program, always being responsive to the needs of our membership. It is in this vein each of us renews our commitment to comply with and be bound by the Traditions, Concepts, and Bylaws of the EA Program, to practice the principles of the Steps in all our affairs, and for member trustees to continue weekly attendance at EA meetings throughout our terms of office.*

**Agenda**

* Call to Order with Serenity Prayer
* Reading of the Twelve Steps and Twelve Traditions
* Introduction of Present Officers and Trustees
* Annual Message
  + President
  + ISC Director
* Adoption of Rules of Order
* Financial Report
  + FY16 end results
  + FY17 budget
  + Ask for approval/vote by membership
* Committee reports
* Book and Literature – Scott
* Registration of Delegates Report
  + # of Delegates/Trustees in attendance (voice tally)
* New Business/request for any new business from delegates
* Meeting Topic: Moving EA Forward
* Voting on By-law changes (if any)
  + changes to board structure
  + by-law adjustments – regional trustees
* Announcements
* Closure

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**Proposed Rules of Order**

1. Voting will be vocal.
2. The president will preside during the business section.
3. Roberts Rules of Order will control any matters not provided for in the bylaws.
4. Only delegates and trustees may make motions and vote.
5. A person wishing to address the meeting must be recognized by the presiding officer.
6. Delegates will have the right to speak to the issue before non-delegates can address the meeting. No person may speak a second time if another person who has not spoken wishes to speak. Debate will be limited to three minutes per speaker. A timekeeper will signal when thirty seconds remain and when time has expired.
7. If no person wishes to speak against a motion, there will be no debate and we will proceed to vote immediately on the issue.